



# BUSINESS RESPONSIBILITY REPORT (BRR)

## SECTION A: GENERAL INFORMATION ABOUT THE COMPANY

1. Corporate Identity Number (CIN) of the Company: **L99999MH1949PLC007039**
2. Name of the Company: **Patel Engineering Limited**
3. Registered address: **Patel Estate Road, Jogeshwari (W), Mumbai- 400102**
4. Website: **www.pateleng.com**
5. Email id: **headoffice@pateleng.com**
6. Financial Year reported: **1<sup>st</sup> April 2020 – 31<sup>st</sup> March 2021**
7. Sector(s) that the Company is engaged in (industrial activity code-wise): The Company is engaged in business of Engineering, Procurement and Construction EPC segment.

Description	Industrial Group
Engineering and Construction Activities	42101, 42201, 42204
Real Estate activities with owned or leased property	68100

8. List three key products/services that the Company manufactures/provides (as in balance sheet):  
Engineering and Construction of Hydro Power Plants, railways tunnels, infrastructure, road projects etc.
9. Total number of locations where business activity is undertaken by the Company
  - (i) Number of International Locations: 2
  - (ii) Number of National Locations: 52
10. Markets served by Company - Local / State / National / International: The Company executes across various States in India and in Nepal (outside India).

## SECTION B: FINANCIAL DETAILS OF THE COMPANY

1. Paid up Capital: ₹ 465.54 million
2. Total Turnover: ₹ 17,191.25 million
3. Total Profit after taxes: ₹ (1,383.93) million
4. Total spending on Corporate Social Responsibility (CSR) : ₹ 98.86 million
5. List of activities in which expenditure in 4 above has been incurred: For list of activities please refer to Annexure III of Board's Report with respect to Annual Report on Corporate Social Responsibility (CSR) for the financial year 2020-21

## SECTION C: OTHER DETAILS

### 1. Dose Company have Subsidiary Company/Companies?

Yes

### 2. Do the Subsidiary Company/Companies participate in the BR initiatives of the parent company? If yes, then indicate the number of such subsidiary company(s): No

### 3. Do any other entity/entities (e.g. suppliers, distributors etc.) that the Company does business with participate in the BR initiatives of the Company? If yes, then indicate the percentage of such entity/entities? [Less than 30%, 30-60%, More than 60%]: Less than 30%

## SECTION D: BR INFORMATION

### 1. Details of Director / Director responsible for BR

#### a) Details of the Director/ Director responsible for implementation of the BR policy/policies

- DIN Number : 05356483
- Name: Mr. Sunil Sapre
- Designation : Whole Time Director

#### b) Details of the BR head

No.	Particulars	Details
1	DIN Number (if applicable)	NA
2	Name	Mr. Rajendra Chopde
3	Designation	Sr. Vice President (Projects)
4	Telephone number	(022) 26767500
5	e-mail id	<a href="mailto:rajendra.chopde@pateleng.com">rajendra.chopde@pateleng.com</a>

### 2. Principle-wise (as per NVGs) BR Policy/ policies (Reply in Y/N)

Name of the principles:

P1 – Businesses should conduct and govern themselves with Ethics, Transparency and accountability

P2 – Businesses should provide goods and services that are safe and contribute to sustainability throughout their life cycle

P3 – Businesses should promote the well-being of all employees

P4 - Businesses should respect the interests of, and be responsive towards all stakeholders, especially those who are disadvantage, vulnerable and marginalized

P5 – Businesses should respect and promote human rights

P6- Businesses should respect, protect, and make efforts to restore the environment

P7 – Businesses, when engaged in influencing public and regulatory policy, should do so in a responsible manner

P8 – Businesses should support inclusive growth and equitable development

P9 – Businesses should engage with and provide value to their customers and consumers in a responsible manner



(a) Details of the compliance (Reply in Y/ N)

No.	Questions	P 1	P 2	P 3	P 4	P 5	P 6	P 7	P 8	P 9
1.	Do you have a policy/ policies for	Y	Y	Y	Y	Y	Y	Y	Y	Y
2.	Has the policy being formulated in consultation with the relevant stakeholders?	Y	Y	Y	Y	Y	Y	Y	Y	Y
3.	Does the policy conform to any national/international standards? If yes, specify?(50words)	Yes. The Policies are in confirmation with the international standards of ISO 9001, ISO 14001, ISO 45001 Code of Conduct and ILO Principles.								
4.	Has the policy being approved by the Board?  Is yes, has it been signed by MD/ owner/ CEO/ appropriate Board Director?	Y	Y	Y	Y	Y	Y	Y	Y	Y
		Policy is signed by Mr. Rupen Patel, Chairman & Managing Director.								
5.	Does the company have a specified committee of the Board/ Director/ Official to oversee the implementation of the policy?	Y	Y	Y	Y	Y	Y	Y	Y	Y
6.	Indicate the link for the policy to be viewed online?	<a href="https://tinyurl.com/y2e7pkwc">https://tinyurl.com/y2e7pkwc</a>								
7.	Has the policy been formally communicated to all relevant internal and external stakeholders?	Yes								
8.	Does the company have in-house structure to implement the policy/policies?	Y	Y	Y	Y	Y	Y	Y	Y	Y
9.	Does the Company have a grievance redressal mechanism related to the policy/policies to address stakeholders' grievances related to the poly/policies?	Y	Y	Y	Y	Y	Y	Y	Y	Y
10.	Has the company carried out independent audit/ evaluation of the working of this policy by an internal or external agency?	Yes, Internal Audits and IMS Audit								

(b) If answer to the question at serial number 1 against any principle, is 'No', please explain why: (Tick up to 2 options): Not Applicable

3. Governance related BR

a	Indicate the frequency with which the Board of Directors, Committee of the Board or CEO to assess the BR performance of the Company. Within 3 months, 3-6 months, Annually	Annually
b	Does the Company publish a BR or a Sustainability Report	At present only reporting BRR
c	What is the hyperlink for viewing this report?	<a href="https://tinyurl.com/y2e7pkwc">https://tinyurl.com/y2e7pkwc</a>
d	How frequently It is published?	Annually

**SECTION E: PRINCIPLE-WISE PERFORMANCE**

**Principle 1**

1.	Does the policy relating to ethics, bribery and corruption cover only the company? Yes/ No. Does it extend to the Group/Joint Ventures/ Suppliers/Contractors/NGOs /Others?	Yes, the Policy covers the group companies, including the company, subsidiaries and JVs controlled by us. Presently the Policy is part of our COC and organisation is also planning to go for ISO 37001( anti-bribery ) international Standard Implementation.
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2. How many stakeholder complaints have been received in the past financial year and what percentage was satisfactorily resolved by the management? If so, provide details thereof, in about 50 words or so.	During the year 2021, there were nil complaints filed.  Stake holder's compliant redressal mechanism is in place. The Audit committee and Chairman of Audit Committee also audit this aspect.
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**Principle 2**


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1. List up to 3 of your products or services whose design has incorporated social or environmental concerns, risks and/or opportunities.	<ol style="list-style-type: none"> <li>1) Construction</li> <li>2) Engineering Designs</li> <li>3) Infrastructure Development Activities</li> <li>4) Usage of natural resource, which is also optimised through innovative processes.</li> </ol>
<p>2. For each such product, provide the following details in respect of resource use (energy, water, raw material etc.) per unit of product(optional):</p> <p>(a) Reduction during sourcing/production/ distribution achieved since the previous year throughout the value chain?</p> <p>(b) Reduction during usage by consumers (energy, water) has been achieved since the previous year?</p>	<p>Steps taken during Engineering Design:</p> <p><b>Raw Material Optimum use:</b></p> <ol style="list-style-type: none"> <li>a) Tailor made Plates of requires size are procured in order to reduce the wastage</li> <li>b) Coupler use for saving in Reinforcement Bar to avoid over lapping</li> <li>c) Cut and Bend Rebar use to avoid materials Wastage</li> <li>d) Use of Silo for storage of cement instead of bags to zero wastage and pollution free</li> <li>e) Reuse of the concrete waste into construction activities</li> </ol> <p><b>Energy Conservation:</b></p> <ol style="list-style-type: none"> <li>a) Usage of Load sharing System in DG Sets</li> <li>b) Usage of APFC – Automatic Power Factor System in Grid Power and DG Sets</li> <li>c) Usage of Variable Frequency Drive (VFD) starting systems for Ventilation Fans &amp; EOT/ Gantry Crane</li> <li>d) Use of Efficient Motors in Gantry Cranes</li> <li>e) Usage of Suitable size of Pipelines and long Radius Bend in Pumps</li> <li>f) Usage of Common Substation</li> <li>g) Maintain healthy Voltage level</li> <li>h) Use of LED instead of halogen lights to save electricity</li> <li>i) Glare and illumination study to minimise the usage</li> </ol> <p><b>Water Conservation:</b> - At Project site, IMS procedure for 4R (Reduce, Reuse, Recycle &amp; Recharge) is followed. Sedimentation tanks are provided at batching plant. Sewerage treatment plant and waste water treatment plants also provided.</p> <p>The waste water is recycled or re-used during the curing process.</p> <p>The vehicle washing stations are reusing the waste water after filtering.</p>



3. Does the company have procedures in place for sustainable sourcing (including transportation)?	Yes, organisation has procedure for procurement where sustainable sourcing elements are
(a) If yes, what percentage of your inputs was sourced sustainably?	<ol style="list-style-type: none"> <li>1. Sourcing from local, near-by locations is preferred</li> <li>2. New vendor development is continuous process</li> <li>3. Identifying the requirement raised by one of the project location and finding the unused stock in other project locations – this use reduces the stocking of the material</li> <li>4. PUC and fitness of the vehicle to be used is mandatory</li> <li>5. Clubbing of the visits of officials to minimise the effect</li> <li>6. Procurement policy is reviewed from time to time</li> <li>7. Next year onward we shall also conduct supplier Social Impact audit</li> </ol> <p style="text-align: center;">---75%--</p>

4. Has the company taken any steps to procure goods and services from local & small producers, including communities surrounding their place of work?	<p>Yes, apart from 75% of major raw materials, remaining items like Aggregates, Sand etc. are procured locally which impacts the local market in positive way. This helps in two ways</p> <p>a) helps in developing their society, socially capable and financially managed. b) locally available resources gives us confidence for minimise storing</p> <p>Entire groceries &amp; foods articles procure locally for staff &amp; worker colony.</p> <p>At Project sites, steps are undertaken to award small/ petty Contracts to locals pertaining to Job Work, Equipment (including vehicle) supply, supplies man powers etc. thereby building the Capacity at the Local Level.</p> <p>The local employees are also trained for the project site activities and over a period, they are developed and can take similar jobs once the project at the site is over.</p>
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5. Does the company have a mechanism to recycle products and waste?	The nature of business does not leave with many option of recycling except waste water.
If yes what is the percentage of recycling of products and waste (separately as <5%, 5-10%, >10%).	<p>The site uses batteries and generates some waste oil which is handed over to the recyclers for reprocessing. The metal scrap which is generated is sold through vendor who in-turn gives it back to recyclers.</p> <p>Printer and their ink are refilled at the site.</p> <p>5-10%.</p>

**Principle 3**

1. Please indicate the total number of employees	2381
2. Please indicate the total number of employees hired on temporary/contractual /casual basis.	984

3.	Please indicate the Number of permanent women employees.	42
4.	Please indicate the Number of permanent employees with disabilities	3
5.	Do you have an employee association that is recognized by management	No
6.	What percentage of your permanent employees is members of this recognized employee association?	NA
7.	Please indicate the Number of complaints relating to child labour, forced labour, involuntary labour, sexual harassment in the last financial year and pending, as on the end of the financial year.	There is no complaint received as well filed against the Company for child labour, forced labour, involuntary labour. POSH policy is followed. COC is being understood by all the employees. There is no such complaint for sexual harassment received.
8.	What percentage of your under mentioned employees were given safety & skill up-gradation training in the last year?	
	(a) Permanent Employees	80%
	(b) Permanent Women Employees	Nil
	(c) Casual/Temporary/Contractual Employees	70%
	(d) Employees with Disabilities	Nil
		Safety awareness, Pep talks, Safety requirements at sites are followed and safety awareness is a regular activity at the sites.
<b>Principle 4</b>		
1.	Has the company mapped its internal and external stakeholders? Yes/No	Yes, the stake holders needs and expectations, their issues are taken into consideration for planning of our business.
2.	Out of the above, has the company identified the disadvantaged, vulnerable & marginalized stake holders?	Yes
3.	Are there any special initiatives taken by the company to engage with the disadvantaged, vulnerable and marginalized stakeholders. If so, provide details thereof, in about 50 words or so.	We consider our responsibility to all stake holders. We strive to ensure we deliver value to all stakeholders. Once the need of the stakeholders are understood, the individual function in association with the site teams, understand these needs and make the individual plans to full these requirements. Some of these initiatives are a) Location based creating employment b) Developing entrepreneurship by local sourcing c) Skill development
<b>Principle 5</b>		
1.	Does the policy of the company on human rights cover only the company or extend to the Group/Joint Ventures/ Suppliers/ Contractors/ NGOs/ Others?	It covers the entire group under our control. The human rights Policy is also extended to our civil and other contractors where they are monitored for compliance.
2.	How many stakeholder complaints have been received in the past financial year and what percent was satisfactorily resolved by the management?	NIL – No such complaint has been received so far. Audit Committee monitoring is in place.



**Principle 6**

1.	Does the policy related to Principle 6 cover only the company or extends to the Group/Joint Ventures/Suppliers /Contractors /NGOs/others.	The organisation has given utmost importance to the sustainable environment in which it has to operate and run. The organisation has established ISO 14001 as one of the pillar of sustainable business. The environmental Management system has been implemented throughout the organisation. All the group companies, suppliers, contractors are in the scope of implementation of Environmental Management System.
2.	Does the company have strategies/ initiatives to address global environmental issues such as climate change, global warming, etc? Y/N. If yes, please give hyperlink for webpage etc.	Company has implemented environmental management system for all the Project sites. The nature of business is limited only to construction hence, Global impacts or Global climate change, Global warming is not contributed by PEL.
3.	Does the company identify and assess potential environmental risks? Y/N	Yes, environmental Risk assessment has been carried out at every site and control action plan for minimizing the environmental impacts are implemented.
4.	Does the company have any project related to Clean Development Mechanism? If so, provide details thereof, in about 50 words or so. Also, if Yes, whether any environmental compliance report is filed?	The organisation does not have any CDM project at present. The organisation has mapped all the legal or compliance requirements related to environment and the all the sites are regularly monitored for Environmental compliances.
5.	Has the company undertaken any other initiatives on – clean technology, energy efficiency, renewable energy, etc. Y/N. If yes, please give hyperlink for web page etc.	The organisation has implemented Solar resources where ever possible in Head Offices as well at some sites where ever it has become feasible. Constructed Environmental Friendly Tourist accommodation in Jammu for NPCCL (National Projects Construction Corporation Limited). It consists of 1 BHK and 2 BHK houses built of wood and usage of glass is done to conserve energy. Also as a back-up energy resource a Solar Plant of 80 KWA is installed.
6.	Are the Emissions/Waste generated by the company within the permissible limits given by CPCB/SPCB for the financial year being reported?	All the sites regularly monitor the waste generation and the consented quantity. The waste is treated and handled by the third party as per authorised contractor for the final scientific disposal of hazardous as well non-hazardous waste.
7.	Number of show cause/ legal notices received from CPCB/SPCB which are pending (i.e. not resolved to satisfaction) as on end of Financial Year.	There is no show cause notices issued to any of the construction sites from any Pollution Control board of the state.

**Principle 7**

1.	Is your company a member of any trade and chamber or association? If Yes, Name only those major ones that your business deals with:	<ul style="list-style-type: none"> <li>a) Central Board of Irrigation and Power</li> <li>b) EEPC India</li> <li>c) Federation of India Export organisation</li> <li>d) FICCI Ladies Organisation</li> <li>e) Construction Federation of India</li> <li>f) International Market Assessment India Pvt Ltd.</li> </ul>
2.	Have you advocated/lobbied through above associations for the advancement or improvement of public good? Yes/ No; if yes specify the broad areas (drop box: Governance and Administration, Economic Reforms, Inclusive Development Policies, Energy security, Water, Food Security, Sustainable Business Principles, Others)	Yes. Energy security & Water

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**Principle 8**


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1.	Does the company have specified programmes/initiatives/projects in pursuit of the policy related to Principle 8? If yes details thereof.	Yes, the Company has adopted CSR Policy pursuant to Section 135 and Schedule VII of the Companies Act, 2013. The details of the CSR project undertaken by the Company is provided in the Annexure III of the Board's report in the Annual Report 2020-21 and summary provided in point 5 in Section B of this report
2.	Are the programmes/projects undertaken through in-house team/own foundation/external NGO/government structures/ any other organization?	Through external NGOs/any other organisation/ at project sites of the Company. Trust: Shri Kunvarji Mulji Kelavani Trust, 5, Vidyanagar Main Road, Rajkot, Gujarat – 360002.
3.	Have you done any impact assessment of your initiative?	No, Social Impact assessment shall be carried out in this financial year.
4.	What is your company's direct contribution to community development projects- Amount in INR and the details of the projects undertaken	₹ 48.86 million. For details please refer point 5 in Section B of this report.
5.	Have you taken steps to ensure that this community development initiative is successfully adopted by the community? Please explain in 50 words, or so.	Yes, all the community development projects are closely monitored and its been evaluated from time to time. The development Projects are identified in and around the Project sites.  The Company has successful done community development through an NGO. The development of the programme is monitored by the Company. The Company simultaneously call for utilisation report of the CSR spending of the said NGO from independent Chartered Accountant to ensure successfully completion of CSR project/its spendings.

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**Principle 9**


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1.	What percentage of customer complaints/consumer cases are pending as on the end of financial year.	In Engineering and Construction business, once the contract is handed over, the construction or billing related complaints are resolved at the site level. The site ensure all the projects related complaints are resolved. The billing and price differences are discussed with the client responsible agency and where it is possible to have a joint review of the site, the same is also performed. There is no such pending case in this financial year.
2.	Does the company display product information on the product label, over and above what is mandated as per local laws? Yes/ No/N.A. /Remarks(additional information)	Not applicable
3.	Is there any case filed by any stakeholder against the company regarding unfair trade practices, irresponsible advertising and/or anti-competitive behaviour during the last five years and pending as on end of financial year. If so, provide details thereof, in about 50 words or so.	No
4.	Did your company carry out any consumer survey/ consumer satisfaction trends?	We don't have any such product. Our Engineering and Construction projects are under the guidelines of site construction manual, drawings etc. The customer (Client) comes to our sites at the time of construction, measurement for billing. The customer satisfaction is taken up informally during these meetings as a part of ongoing satisfaction. Their remarks are also taken into consideration in site visit reports.